



Regular Meeting Minutes

Date: August 29, 2023

Location: LS Library, Zoom

Attendees: *Board Members Present:* Melanie Adams-Boyle, President; Cassie Woolgar, Vice-President; Tiffany Chang, Treasurer; Nicole Vance, Business Partner Coordinator; Rochelle McEwen, Membership Coordinator; Angela McCormick, Secretary

In person attendee list: Please see Attachment 1. **Zoom attendees:** None

Agenda

(refer also to the presentation posted on our website)

- 1) **Call to Order**
 - o 5:04 pm
- 2) **Introduction of PTO Executive Board**
- 3) **PTO Overview**
 - o Events (*Contact Melanie if you would like to chair an event for 23/24*)
 - o Volunteer
 - i) We are using SignUp.com this year
 - o Committees (*Contact Melanie if you would like to join a committee for 23/24*)
 - i) Bulletin Board
 - ii) Staff Appreciation / Birthdays
 - iii) Flagpole
 - iv) Campus Improvements
- 4) **Treasurer Report**
 - o Please see Attachment 2.
- 5) **Membership Coordinator**
 - o 120 Paid Members
- 6) **Business Partner Report**
 - o Sylvan Learning Arrowhead - Platinum Sponsor
 - o Coverage Pros Insurance - Gold Sponsor
 - o Sheep's Pass Photo - Gold Sponsor
- 7) **Old Business**
 - o Approve Prior Meeting Minutes (May, June & August)
 - i) Cassie Woolgar moved to approve, (seconded).
 - o Kindergarten Turf Update
 - i) The turf project was completed over the summer
 - o Spirit Gear
 - i) We have adult shirts on hand from the before school purchase of
 - (1) We need to order more youth sizes in bulk orders
 - o PE Stencils
 - i) Contact Melanie if you would be interested in taking on coordinating this project
 - o 1st Day Supply Kits
 - i) Plan Pick up day
- 8) **New Business**
 - o Upcoming Events (see below, presentation, website, social media and newsletters)
 - o Open Forum



- i) We will send out a survey to the school community.
 - o Raffle for Crayola Experience Tickets won by Donna Davis.
- 9) Action items
- o We will plan a pick up day for 1st Day Kits next year.
 - o Legend Springs and the PTO will survey parents and members for their feedback soon, as well as after events.
- 10) Call to Adjournment
- o Angela McCormick moved to adjourn, (seconded).
 - o 6:07 pm

Next Meeting: November 7th, 5:00 pm in the Library

Upcoming PTO Events:

Mother & Special Person / Son Event

September 15th 4pm - 8pm

Chipotle 67th Ave Give Back

September 27th 4pm - 8pm

Outdoor Movie Night

October 13th 5:30 pm - 8pm

Sonic Happy Valley Give Back

October 24th 5pm - 8pm



Meeting Attendee List:

First Name	Last Name	Member
1. Atour	Reyes	Yes
2. Rochelle	McEwen	Yes
3. Rebecca	Garcia	Yes
4. Amy	Scheel	Yes
5. Jenille	Voigt	No
6. Meghan	Konobeck	Yes
7. Regina	Youkhana	Yes
8. May	Lee	No
9. Nicole	Vance	Yes
10. Jessica	Black	Yes
11. Corinne	Shubair	No
12. Ahmed	Shubair	No
13. Briette	Awbrey	Yes
14. Cassie	Woolgar	Yes
15. Angela	McCormick	Yes
16. Nicole	Basl	Yes
17. Melanie	Adams-Boyle	Yes
18. Lisa	Khoshaba	Yes
19. I-Ching (Jenny)	Wu	Yes
20. Jason	Sears	Yes
21. Erica	Farnsworth	Yes
22. Roxanne	Mann	Yes
23. Donna	Davis	Yes
24. Illegible - Picture below	Illegible - Picture below	No
25. Stephanie	Hopkins	Yes
26. Tiffany	Chang	Yes

LS LEGEND SPRINGS PTO

Date: 8/29/23
Location: Library

Meeting Attendee List

Name	Member
• Atour Reyes	Yes <input checked="" type="radio"/> No <input type="radio"/>
• Rochelle McEwen	Yes <input type="radio"/> No <input type="radio"/>
Jenille Voigt	Yes <input type="radio"/> No <input type="radio"/>
• Wagnan Varnack	Yes <input type="radio"/> No <input type="radio"/>
• Regina Youkhana	Yes <input type="radio"/> No <input type="radio"/>
• MAY LEE - <i>Nothing on roster</i>	Yes <input type="radio"/> No <input type="radio"/>
• Nicole Vance	Yes <input type="radio"/> No <input type="radio"/>
• Julia Brack	Yes <input type="radio"/> No <input type="radio"/>
• Corinne Shubair Shubair	Yes <input type="radio"/> No <input type="radio"/>
Ahmed Shubair <i>Nothing on roster</i>	Yes <input type="radio"/> No <input type="radio"/>
Briette Aubrey	Yes <input type="radio"/> No <input type="radio"/>
Cassie Woolgar	Yes <input type="radio"/> No <input type="radio"/>
Angela Melnick	Yes <input type="radio"/> No <input type="radio"/>
	Yes <input type="radio"/> No <input type="radio"/>

21150 North Arrowhead Loop Rd.
Glendale, AZ 85308
(623) 376-4500 * www.legendsspringspto.com * legendsspringspto@gmail.com

LS LEGEND SPRINGS PTO

Date: 8/29/23
Location: Library

Meeting Attendee List

Name	Member
• Rereca ^{at Liam} (Liam F)	Yes <input type="radio"/> No <input type="radio"/>
• Amy Schel	Yes <input type="radio"/> No <input type="radio"/>
• Lisa Khoshaba	Yes <input type="radio"/> No <input type="radio"/>
• I-Ching Wu (Jenny)	Yes <input type="radio"/> No <input type="radio"/>
• Jason Sears	Yes <input type="radio"/> No <input type="radio"/>
• Erica Farnsworth	Yes <input type="radio"/> No <input type="radio"/>
• Roxanne Ham	Yes <input type="radio"/> No <input type="radio"/>
• Donna Davis	Yes <input type="radio"/> No <input type="radio"/>
• Steph Stephany	Yes <input type="radio"/> No <input type="radio"/>
• Stephanie Hopkins	Yes <input type="radio"/> No <input type="radio"/>
• Melanie Adams-Boyle	Yes <input type="radio"/> No <input type="radio"/>
Mrs. Bush	Yes <input type="radio"/> No <input type="radio"/>
• Tiffany Chang	Yes <input type="radio"/> No <input type="radio"/>
	Yes <input type="radio"/> No <input type="radio"/>

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Treasurer's Report

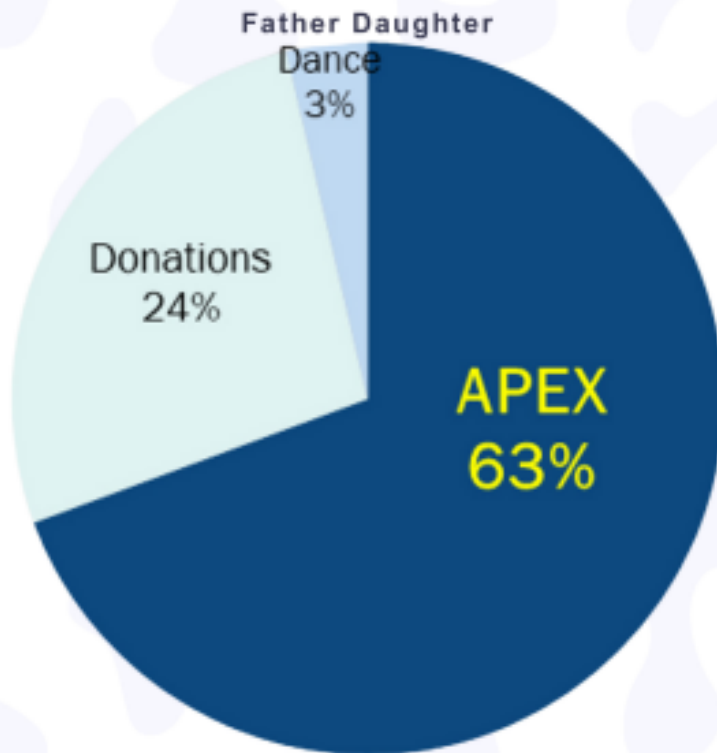
2022-2023

- Total Income: \$158,783
- Total Expenses: **\$83,589**

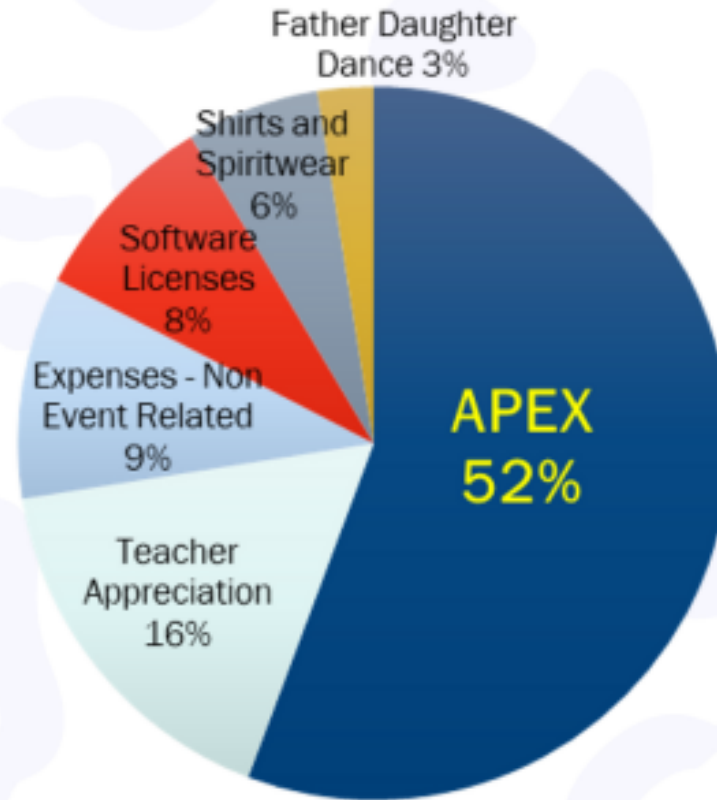
Budget Heading	Actual			Budget			More/- Less
	In	Out	Net	In	Out	Net	
APEX January 2023	\$99,753.41	-\$43,751.61	\$56,001.80	\$95,000.00	-\$85,000.00	\$10,000.00	\$46,001.80
Tears and Cheers Breakfast Aug 2022	-	-\$69.75	-\$69.75	-	-\$200.00	-\$200.00	\$130.25
Donations/Other Income 2022/23	\$38,786.98	-\$668.74	\$38,118.24	\$29,133.00	-	\$29,133.00	\$8,985.24
Expenses - Non Event Related 22/23	\$1,482.20	-\$21,058.37	-\$19,576.17	\$1,000.00	-\$15,725.00	-\$14,725.00	-\$4,851.17
Father Daughter Dance 2023	\$5,277.05	-\$1,993.65	\$3,283.40	\$4,000.00	-\$1,500.00	\$2,500.00	\$783.40
Mother Son Bingo May 2023	\$3,390.00	-\$1,436.91	\$1,953.09	\$3,200.00	-\$1,250.00	\$1,950.00	\$3.09
Movie Night October 2022	\$3,596.86	-\$1,921.75	\$1,675.11	\$4,200.00	-\$1,225.00	\$2,975.00	-\$1,299.89
Shirts and Spiritwear	\$1,713.00	-\$4,740.62	-\$3,027.62	-	-	-	-\$3,027.62
Software Licenses	-	-\$6,944.26	-\$6,944.26	-	-\$7,171.00	-\$7,171.00	\$226.74
Membership 2022/23	\$3,515.00	-\$161.47	\$3,353.53	\$3,500.00	-	\$3,500.00	-\$146.47
Steam Night	\$1,269.00	-\$842.39	\$426.61	-	-	-	\$426.61
Total	\$158,783.50	-\$83,589.52	\$75,193.98	\$140,033.00	-\$112,071.00	\$27,962.00	\$47,231.98

Treasurer's Report

2022-2023 Income & Expense %



Income: \$158,783.50



Expense: \$83,589.52

Treasurer's Report

2023-2024 Budget

- Total Income: \$126,500
- Total Expenses: **\$80,730**

Budget Heading	Actual			Budget			More/-Less
	In	Out	Net	In	Out	Net	
APEX	\$200.00	-	\$200.00	\$99,000.00	-\$43,630.00	\$55,370.00	-\$55,170.00
Donations	\$1,680.62	-	\$1,680.62	\$8,500.00	-	\$8,500.00	-\$6,819.38
Events	-	-\$249.60	-\$249.60	\$13,500.00	-\$5,775.00	\$7,725.00	-\$7,974.60
Teacher Appreciation	-	-\$821.41	-\$821.41	-	-\$7,000.00	-\$7,000.00	\$6,178.59
School/Campus Improvements	-	-\$4,099.71	-\$4,099.71	-	-\$12,150.00	-\$12,150.00	\$8,050.29
Teacher/Staff Grants	-	-\$338.18	-\$338.18	-	-\$6,000.00	-\$6,000.00	\$5,661.82
Administration	-	-\$593.50	-\$593.50	-	-\$2,975.00	-\$2,975.00	\$2,381.50
Membership	\$1,665.00	-	\$1,665.00	\$3,500.00	-\$200.00	\$3,300.00	-\$1,635.00
Shirts and Spiritwear	\$2,085.00	-	\$2,085.00	\$2,000.00	-\$3,000.00	-\$1,000.00	\$3,085.00
Total	\$5,630.62	-\$6,102.40	-\$471.78	\$126,500.00	-\$80,730.00	\$45,770.00	-\$46,241.78

Bank Account Balance as of 8/28: \$74,722.20


A decorative graphic consisting of two columns of three dots each, arranged in a grid pattern.

Treasurer's Report

What did your \$ supported?

- \$100,000 Shade Structure
- \$24,000 Kinder Turf
- \$7000 IXL Subscription
- \$2300 Teacher grants for supplies
- \$2000 BMX Bike Show and Antibullying assembly
- \$2000 Pallet of Paper
- \$3000 Staff Appreciation Meals

What has your \$ supported?

- Teacher Back Breakfast
 - Tears & Cheers Breakfast
 - IXL & Raz Kids Subscriptions
 - Staff Grants
 - New outdoor learning & courtyard seating
- 
- A decorative graphic consisting of two columns of three dots each, arranged in a grid pattern.