



Regular Meeting Minutes

Date: November 7, 2023

Location: LS Library, Zoom

Attendees: Board Members Present: Melanie Adams-Boyle, President; Cassie Woolgar, Vice-President; Tiffany Chang, Treasurer; Karen Stephenson, Marketing and Communications Coordinator; Alex Louis, Business Partner Coordinator; Rochelle McEwen, Membership Coordinator; Angela McCormick, Secretary

Attendee list: Please see Attachment 1.

Agenda

(refer also to the presentation posted on our website)

- 1) Call to Order
 - o 5:02 pm
- 2) Treasurer Report
 - o Please see Attachment 2.
- 3) Membership Coordinator
 - o 163 Paid Members; our member drive in September brought 42 new members.
 - o 3rd Grade won the membership party.
- 4) Business Partner Report
 - o Veterans Day breakfast has been sponsored by numerous partners: Starbucks 67th, iHop 83rd, Hot Bagels 59th, Trader Joe's 75th, Fry's 59th, Sprouts 67th.
 - o Please contact us for donations for the basket raffle that will happen in the spring of 2024.
- 5) Old Business
 - o PE Stencils will be chosen by January and painted in February 2024.
- 6) New Business
 - o We need to hire an accountant for advice on process, policy, compliance and our tax filings.
 - i) Past budget was \$400.00, though current quotes are closer to \$1,000.00.
 - i) Motion to approve increase to the accountant budget from \$400.00 to \$1,000.00 by Angela McCormick, seconded. No objections from the floor. Motion passed by unanimous consent by president and the budget is increased to \$1,000.00.
 - o Upcoming Events (see below, presentation, website, social media and newsletters)
 - o Survey
 - i) We aim to have a community survey out in the next few weeks. Topics will include membership, events, school improvements, and communications.
 - (1) Current bond vote approval may change our plans for big project spending.
 - o We will purchase two carts for recess equipment and stock them with balls, toys, games, etc. The recess monitors will have them available for each zone of the playground.
- 7) Open Forum
 - o Question was posed about the AED requirements; AZ does not have requirements for school campuses. The school had one in the office and one in the cafeteria, two business sponsors added a third to the first floor of the classroom building.
 - i) Motion to approve a purchase of an AED for the 2nd floor of the classroom building by Angela McCormick, not seconded.
 - (1) There is interest and we will see if we can have business sponsors cover the \$2,000.00 expense.
 - o Question was posed about a mister system for the playground area.
 - i) Melanie will ask the administration about this.
 - ii) If not a misting system, possibly add more shade structures (\$120,000 for the basketball court).
 - o Raffle basket donations will need to be coordinated by February 2024 and then listed in March 2024.
 - i) Possible classroom baskets - Karen Stephenson and Rochelle McEwen will discuss this more with Melanie.



- ii) Maybe the homeroom parent/guardian can coordinate.
 - iii) Melanie will talk with Mrs. DeVargas about the student council having more involvement with events for business skills development.
- 8) Action items (previous and new)
- o Legend Springs and the PTO will survey parents and members for their feedback soon.
 - o Tiffany will update the budget for our taxes and accountant.
 - o Melanie to talk with administration about misters or more shade structures.
 - o Karen and Rochelle will talk more with Melanie about classroom specific baskets for the raffle.
 - o Melanie to talk about student council increased involvement.
- 9) Call to Adjournment
- o Angela McCormick moved to adjourn, seconded. 5:34 pm

Next Meeting: February 27th, 2024 at 5:00 pm in the Library

Upcoming PTO Events:

Veteran's Day Breakfast

November 9th, after 9am flagpole

Cold Beers and Cheeseburgers (Give back night)

November 14th, 4pm - Close

Chick-Fil-A Arrowhead - MOBILE ORDERS ONLY (Give back night)

December 5th 5:00 pm - 7:00 pm


Giving Week

December 11th - 15th



Meeting Attendee List:

IN PERSON		
First Name	Last Name	Member
1. Rochelle	McEwen	Yes
2. Cassie	Woolgar	Yes
3. Angela	McCormick	Yes
4. Alex	Luis	Yes
5. Melanie	Adams-Boyle	Yes
6. Karen	Stephenson	Yes
7. Tiffany	Chang	Yes
8. Jennifer	Spicher	Yes
9. Mike	Anderson	No
10. Dora	Anderson	No
11. May	Lee	Yes
12. Corey	Mundy	No
ZOOM		
13. Rebeca	Garcia	Yes
14. Chris	Del Guidia	Yes
15. Innakr		Unsure
16. Monica		Unsure
17. Sarah		Unsure
18. Yoz	Wang	Unsure
19. Farina		Unsure
20. Illegible		Unsure
21. Nichole	Wiley	Yes



**LEGEND SPRINGS
PTO**

Date: 11/7/2022
 Location: LS Library Room

Meeting Attendee List

Name	Member
1 Angela McCormick	(Yes) No
2 Jennifer Speicher	(Yes) No
3 Tiffany Clumey	(Yes) No
4 Melanee Boyle	(Yes) No
5 Mike Anderson	Yes (No)
6 Dora Anderson	Yes (No)
7 MAY LEE	(Yes) No
8 Karen Stephenson	(Yes) No
9 Alan Lewis	(Yes) No
10 Cassie Woolgar	(Yes) No
11 Corey Mundy	Yes (No)
12 Christal Guidic	(Yes) No
13 Shaak	? Yes No
14 Monica	? Yes No

21150 North Arrowhead Loop Rd.
 Glendale, AZ 85308
 (623) 376-4500 * www.legendsspringspto.com * legendsspringspto@gmail.com


**LEGEND SPRINGS
PTO**

Date: 11/4/2022
 Location: LS Library Room

Meeting Attendee List

Name	Member
15 Amber Garcia	(Yes) No
16 Sarah [Redacted]	? (Yes) No
17 Yoz Wang (Yoz)	? Yes No
18 Farina	? Yes No
19 Rachelle McKwon	(Yes) No
20 Cori Read Name	Yes No
21 Nichole Wiley	(Yes) No
	Yes No
	Yes No
	Yes No
	Yes No
	Yes No
	Yes No

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Treasurer's Report 2023-2024

• Budget Income \$124,995

Year to Date Income	
Donations	\$ 7,252
Mother Son Event	\$ 2,055
Membership	\$ 2,975
Shirts and Spiritwear	\$ 2,105
Movie Night	\$ 439
APEX	\$ 250
Teacher & Student Appreciation	\$ 40
Total Income	\$ 15,116

Actual Income / Budget Income 12%

• Budget Expense \$110,155

Year to Date Expense	
School/Campus Improvements	\$ 6,855
Teacher & Student Appreciation	\$ 1,347
Teacher/Staff Grants and Subsistence	\$ 908
Mother Son Event	\$ 867
Administration	\$ 764
Movie Night	\$ 476
Membership	\$ 369
Tears and Cheers Breakfast	\$ 195
Veterans Day	\$ 40
Meet The Teacher Night	\$ 14
Total Expense	\$ 11,835

Actual Expense / Budget Expense 11%

11/5 Account Balance : \$78,474.50