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## Teacher/Staff Grant Application

Thank you for all that you do! Need a little help? The PTO sets aside money in the annual budget to help fund Teacher/Staff grants. Please fill out the form below if you'd like to apply:

Name: \_\_\_\_\_ Grade Level/Area: \_\_\_\_\_

Write a brief summary of the anticipated use of grant funds and how this grant will enhance the quality of education for your students/class/area:

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Please provide specific details (links, item #, store, etc.) of product/service requested:

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Requested \$ Amount/Cost (Please include estimated tax & shipping, if applicable):

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Requester(s) Signature

Date

Principal Signature

Date

*Submit to [legendspringspto.secretary@gmail.com](mailto:legendspringspto.secretary@gmail.com) or our mailbox in the workroom! We will follow up with you after we've discussed your application at the next PTO meeting, which you are welcome to attend. Thank you!*

*PTO Executive Board Member Use:*

Date Discussed: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Approved    Denied    Follow Up Required